



Privacy statement

Personal data

When you use the contact form on our website, we receive your name, e-mail address, company name and any additional details you provide (further referred to as "personal data"). According to our policy, we treat personal data with the utmost care and transparency. Via this privacy statement we inform you how and why we process your personal data.

Data processing

Your personal data may be used to contact you and to provide you with the information you request. When the provision of this information does not result in further contact, the personal data will be deleted within a year. When the provision of information does result in further contact, the personal data is recorded in our ERP system for purposes of daily work practices. After terminating the contact, the data is stored for five years or as much shorter as you request.

Security

ICL commits herself to non-disclosure of these details and makes similar secrecy agreements with her own employees whom process these personal details. ICL does not disclose personal data to third parties with the exception of her IT supplier, unless ICL is forced by law, decree or court order. ICL warrants data protection as good as can reasonably be expected against loss, theft, unauthorised access and editing by unauthorised persons.

The data that ICL processes is being stored in databases and backups that are managed by IT suppliers (subcontractors) whom are under contract by ICL. ICL obligates her subcontractors to the same non-disclosure agreements as ICL holds towards her contract partners. When a security breach leads accidentally or illegally to the destruction, loss, alteration or unauthorised provision or access to forwarded, saved or otherwise provided data, ICL shall without unreasonable delay and no later than 72 hours after having learned about the breach, inform her contract partner, unless it is not reasonable that the breach causes a risk for the rights and liberties of private parties. ICL supports her contract partner in a potential report of a data leak to the Personal Data Protection Authority.

Privacy rights

When you wish to exercise your privacy rights (right to view, correct, erase or transfer), then ICL will support her contract partner to meet her obligation.



Complaints

Complaints regarding personal data processing policy, you can send via e-mail or mail. We will do what we can to solve your complaint. You have the right to forward your complaint to the national authority, Personal Data Protection Authority.